



**DRAFT**  
**Virginia Aviation Board**  
**Workshop Meeting**  
**AUGUST 20, 2003**

MINUTES OF THE VIRGINIA AVIATION BOARD WORKSHOP MEETING – AUGUST 21, 2003, 1:00 P.M.  
AT THE OMNI HOTEL, 100 SOUTH 12<sup>th</sup> STREET, RICHMOND, VIRGINIA 23219

**MEMBERS PRESENT**

Roger L. Oberndorf, Chairman  
John G. Dankos, Jr.  
Bob L. Johnson  
William J. Kehoe  
Robert H. Neitz  
Marianne M. Radcliff  
Dr. Alan L. Wagner  
Emmitt F. Yearly

**OTHERS PRESENT**

Airport Managers and Sponsors, Department of Aviation staff, FAA staff, Consultants, Virginia Resources Authority staff

Chairman Oberndorf called the meeting to order.

Chairman Oberndorf welcomed Secretary of transportation Whittington W. Clement and Deputy Secretary Ralph Davis.

The Chairman called on Mike Swain to present the Department's recommendations for the Capital Improvement Program (CIP) to the Board. Mike Swain then presented the financial report for the Commonwealth Airport Fund that resulted in the following amounts being available for the Board to commit for capital improvement projects at this meeting.

Air Carrier Entitlement Funds - \$7,909,490.43  
Air Carrier/Reliever Discretionary Funds - \$5,031,172.93  
General Aviation Discretionary Funds - \$2,461,121.03

Mike also explained to the Board that since they received their package, the Department had been successful in securing a supplemental appropriation of \$118,320.00 to cover three facilities and equipment projects at Dinwiddie County (GA), Hanover County (REL) and Virginia Tech (GA). It is worthy to note that these additional funds did not change the balance, but had the effect of removing the three projects from the CIP and therefore funding projects that otherwise, in their current package, were identified as "unfunded". He indicated that he would identify those projects for the Board.

Cherry Evans gave the financial report for the Aviation Special Fund that resulted in the following amounts for the Board to commit for Promotion and Air Service Enhancement projects at this meeting.

Promotion - \$125,000.00

Air Service Enhancement - \$150,000.00

Mike Swain and Cherry Evans began to present the Department's recommendations regarding approval for Commonwealth Airport Funding for Capital Improvement Program, Promotion and Air Service Enhancement projects and Loan Applications for VRA loans by Region in the following order:

1. Region 4
2. Region 5
3. Region 3

With no further business the meeting was adjourned.